

Working With Children Check

Apply for a Working with Children Check

Complete an identity check

Proving your identity online is the easiest and fastest way to complete your application. You'll need to do this using your phone. We'll text you a link to start when you give us your phone number.

How it works:

- 1. Take a photo of your first ID**
You can use a Passport, birth certificate or ImmiCard.
- 2. Scan your face**
We'll match your face to your photo ID. We don't save this.
- 3. Take a photo of your second ID**
You can use a driver licence or Medicare card.
- 4. Take or upload a photo**
Use your phone to take or upload a photo if you want to store your digital identity or need one for a 'digital card'.

If the names on your documents don't match you'll need a change of name document or marriage certificate.

Watch a short video about our online ID checking process

The screenshot also shows a progress bar on the left with steps: Login, Check type, Identity (highlighted), Your details, Type of work, Organisation details, Review, Submit, and Done.

How to Steps:

1. Login – Create a Services Victoria Account or Login
2. Check Type – Select Volunteer
3. Identity – You will require 2 forms of ID – One being a photo ID – (ie Birth Cert & Drivers License) Follow the prompts to verify your identity.
4. Your Details – Confirm your details for a Police check – Additional ID required that was not used in first ID check – (ie Medicare Card, passport)
5. Type of Work – Select Clubs/sporting activities
6. Organisation Details –

Melton Junior Football Netball Club
PO Box 367
Melton VIC 3337
Ph: 0421233862

7. Review – Review your details are correct & Submit
8. Email – Shortly you will receive an email confirming you have passed your Working with children check along with your card number. Please forward this email to secretary@meltonjunc.com.au - you will receive your physical card in approx 4 week in the meantime you can obtain a digital card by following the link to Services Victoria.

Updating your WWC Check

Update your details

Keep your Working with Children Check contact and organisation details up-to-date.



This takes about **4 mins**

→ Before you start

→ FAQs

You can update the following details using your Working with Children Check card number

- Address
- Phone number
- Email address
- Organisation details

1. Confirm your details
2. Click add an organisation – add details same as below
3. Declare & submit
4. Email confirmation to secretary@meltonjfncc.com.au

Organisation details

Please provide details for all organisations where you are currently working or volunteering with children. Remove any that no longer apply. Any new organisation you add will receive an assessment notice confirming you've passed your Working With Children Check.

Name of place

MELTON JUNIOR FOOTBALL NETBALL CLUB

Address

PO BOX 367, MELTON VIC 3337

Phone

0421233862

Remove

Add an organisation